

## **About Union School**

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Union School is a private, co-educational, and non-sectarian Pre-K to 12 institution established in Haiti for the purpose of providing an American accredited program of studies in both English and French for students of all nationalities. Our school consists of elementary grades: Pre-K to 5, middle school grades 6 – 8, and high school grades: 9 to 12.

In August 2002, the school relocated to a spectacular new campus in Juvénat, a suburb of Port-au-Prince. This facility is housed on two acres, with two buildings, 38 classrooms, two computer labs, two science labs, a library with 12,000 volumes, and a couple sports fields.

### **Educational Staff**

#### Key Duties and Responsibilities

- Required to teach a combination of the following courses
- Prepare course timelines and materials, such as long-range plans, homework assignments and handouts
- Prepare lesson plans with clear objectives that follow Common Core State Standards
- Conduct formal and informal assessment of students, including report cards, progress reports and post results to students and families on the school's platform.
- Work with other specialists and homeroom teachers to support the development of integrated lessons and units
- Initiate and facilitate classroom discussions
- Incorporate appropriate technology and media in lesson planning
- Arrange class activities and accompany classes on field trips
- Promote and maintain high standards of behavior, respect and safety within the classroom
- Support students and families with open, ongoing communication
- Participate in professional development, staff meetings, and trainings as set throughout the year
- Mandatory participation in all school-wide events

#### Minimum Qualifications and Experiences

- Bachelor's Degree in related teaching field
- Teaching credential or certification
- Minimum of two years teaching experience
- Experience integrating technology in class lessons
- A passion for and experience working with children
- Motivated team player who will work to foster an open, positive learning environment
- Willingness and ability to supervise after school activities
- Excellent communication and interpersonal skills; empathetic and accountable
- Must speak English fluently
- Criminal record check required

#### Preferred

- Experience working at an international school
- Experience working with Common Core State Standards